

Secure the best entry level talent for your business

The Professional Year Program

Navitas Workforce Solutions (NWS) is offering an exciting opportunity for Australian businesses to source staff through an innovative 'job-readiness' program. The program targets international students who have graduated from university within Australia, and aims to equip them with professional skills that ensure a successful transition to the workforce.

The Professional Year Program involves but is not limited to:

- › An intensive 44 week program with practical and theory components
- › A nationally accredited Certificate III in Business
- › Business communication and English language training
- › 12 week vocational placement (internship) in the participant's chosen field of study
- › Access to professional industry bodies within Accounting, IT and Engineering
- › The necessary skills to find relevant work upon graduation.

The program has been approved by the Department of Immigration and Citizenship in consultation with professional industry bodies to give graduates the leading edge when searching for employment. NWS partners with Australian businesses to provide this exciting program and pave the way forward for a new and abundant source of qualified staff.

How does this program benefit my organisation?

- › Access to recent graduates who can bring fresh concepts and solutions to your organisation
- › Help to cultivate fresh young minds that will benefit your industry immediately and in the future
- › An opportunity for existing staff to gain skills in workplace training and management through mentoring the interns
- › An opportunity for your staff to gain an insight into different cultures and exposure to international business opportunities.

Do interns have full work rights in Australia?

Interns hold or have applied for the 485 Skilled Graduate Visa (SGV) or 476 Recognised Graduate Visa and could be eligible for permanent residency in Australia. They have full work rights and no need for a work sponsor.

What is required of my business?

NWS manages the placement of interns who will make a positive contribution to your workplace. All that is required of your business is to provide a safe learning environment. Interns will need to be assigned a mentor from your organisation who will provide them with relevant work based on our training plan. All training material will be provided by Navitas.

Are there any costs involved?

There are no costs for partnering with Navitas and accepting an intern into your organisation.

The internship is an unpaid vocational placement and interns are insured by Navitas so there is no risk or financial expense to your organisation.



The Internship program

What is the process for taking an intern?

Step 1: NWS will visit your organisation to discuss the internship, assess your business' needs and explain the internship process in more detail.

We will discuss the need for particular job descriptions to be supplied by your company and that a successful internship program will involve a mid-internship review and a training plan.

Step 2: NWS will review the resumes of potential interns against the job description and will provide you with a shortlist of potential candidates.

Step 3: Your organisation interviews selected candidates.

Step 4: NWS will provide an internship agreement, for all three parties to sign (the host company, NWS and the successful candidate) prior to the successful candidate commencing at your organisation on an agreed date.

Step 5: NWS will monitor and provide ongoing support to the intern and the host company during the internship period and will conduct a mid-internship review to ensure that all expectations are being met by the intern.

Step 6: NWS will conduct a full debrief on the intern's performance and future needs of your organisation as well as arrange for completion of the training plan prior to the intern finishing with your organisation.

NB: Program participants are aware that your organisation is under no obligation to offer them a paid position upon completion of their internship, nor is there any expectation. However, you may do so, should you wish, without the need to pay any fees.

The Navitas Advantage

With Navitas locations throughout Australia, Africa, Asia, Canada, the USA and the UK, and over 35,000 current international students, we understand the world's learning needs. The Navitas Group is a world leader in the development and provision of educational services and learning solutions, and continually adapts to meet the needs of the changing global environment.

- › Navitas is a world leader in education and delivers high quality workplace training.
- › NWS specialises in bridging the gap between the world of study and the world of work.
- › NWS is approved to offer the IT, Accounting and Engineering Professional Year Programs throughout Australia.
- › NWS equips its graduates with a Certificate III in Business, providing them with advanced skills for an entry level position.

Wattyl Australia Testimonial

"We would have no hesitation in recommending this program to other businesses. Wattyl had a proactive intern on board and we were very comfortable with the support Navitas provided throughout the program. The intern was able to deliver value from day one and developed good working relationships with operators on the shop floor, supervisors and senior management. He also got a lot out of the experience in learning basic project management skills and dealing directly with contractors (Trades and Engineers) and suppliers, which gave him an opportunity to put what he had previously learnt into practice."

Wattyl Australia Pty Ltd

Navitas Offers:

- › Professional internships in other fields
- › Professional and vocational training
- › Workforce recruitment and placement
- › Career advancement programs
- › English language training
- › High school studies
- › University preparation
- › University programs
- › Student recruitment
- › Migrant settlement services

www.navitas.com

Contact our **Internship Placement Coordinators** for more information:

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